

Name	Date
Address	Phone

Must include the following parts for service: Instruction Book is also helpful if available

Bobbin	Bobbin Case
Pedal	Electrical Plug
OEM Presser Foot	Case/Cover

If these are not present with machine, do you wish to purchase replacement parts? Yes No

Instruction Book Provided Yes No

ALL MACHINES WILL BE GIVEN A MINIMUM CLEAN INSPECT LUBRICATE AND ADJUSTMENT:

Clean, Inspect, Lubricate and Adjust Analog Household Sewing Machine/Serger	\$85.00
Clean, Inspect, Lubricate and Adjust Digital Household Sewing Machine/Embroidery*	\$105.00
Clean, Inspect, Lubricate and Adjust Analog Industrial Sewing Machine/Serger	\$95.00
Pick Up/Delivery Fee within 30 miles of 35058	\$35.00
Repair Labor hourly rate \$25	\$
Repair Parts Cost plus shipping	\$
Guild Member Discount \$	-\$
TOTAL	\$

*I understand that in the attempt to open plastic "clam shell" cases for most modern machines there is a small risk of damage to the plastic case. I understand that Peggy Sews and Snips LLC will make every reasonable attempt to service my machine without damaging the plastic case. In the event the case is damaged, I agree to make reasonable compromise with Peggy Sews and Snips in their attempt to compensate for the damage to the plastic case of my machine, whether it be repair, replacement, or monetary compensation.

I will call you before I replace or repair any parts on your machine over the stated service amount!!

Please Check any of the boxes below if you are experiencing problems: Any samples of problems are helpful: such as skipped stitches, puckered fabric, etc. Leave thread and bobbin thread if you have a problem.

Skips Stitches	Bobbin case falls out	Puckers fabric
Breaks Thread	Doesn't feed fabric	Loops thread
Breaks Needle	Motor doesn't run	Makes unusual noise
Broken/Worn Parts	Bobbin winder doesn't work	Runs loud
Runs slow even at full speed	Specific Stitches don't work	Other (please explain)

Please explain issues _____

If upon testing, the above information is not accurate, we may decide to continue to attempt to service your machine, or return it to you as is. If your machine is NOT serviced, you will be contacted promptly and your machine will be returned to you at no charge. If we decide to continue to service your machine, we will let you know in advance what we found and if there is any additional cost to you.

I agree that the above information is accurate to the best of my knowledge and I agree to the minimum fee as listed above. Should any other charges arise, I will be notified before work is completed.

Signature _____

Cosmetic inspection: Please list any major cosmetic imperfections, damages, or issues with the appearance of the machine

Make	Model	Serial	Date
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Upper Tension	OK	ADJ	Notes
Bobbin Case Tension			
LCR Needle Position			
ZZ Needle Position			
Auto Needle Position			
Bobbin Winder adjust			
Bobbin Winder stop			
Auto Stitch Select			
Handwheel Release			
Belt Adjust			
Hook Timing			
Hook Needle Clearance			
Needle Bar Height			
Feed Dog Height/LRFB			
Feed Dog Timing			
BH Adjustment			
Cutting Space			
Needle Plate			
Stretch Stitch			
Foot Control & Cord			
Power Cord			
Light			
Excessive noise			
Excessive Vibration			
Lubrication			
Cleaning			
Needle			
Test Fabric Attached			

Additional Notes:

Tech _____ Bench Time _____ Date Complete _____

Inspected: _____ Customer _____